



The **Barenboim-Said Foundation** (www.barenboim-said.org) is searching for an **Executive Director** for its Music Education Project in the Palestinian Territories.

Job description:

He/she will act as a representative of the Foundation in the area, leading the team and interacting with local institutions and partners as well as with government bodies. We are looking for a highly motivated individual with excellent communication skills who is willing to reside in Ramallah during the school year (September- mid July). His/her **key responsibilities** will include:

- Designing the strategy and priorities of the project.
- Drafting and executing the annual activities plan and budget in close collaboration with the music director.
- Managing the Foundation's activities in the area and coordinating the staff.
- Being responsible for the communication strategy and visibility of the Foundation's projects in the area.
- Providing periodic reports.

Qualifications:

- University degree. (Requirement: Bachelor's degree. Post-graduate degree would be an asset).
- At least 5 years experience in cultural management and especially in music institutions, managing similar projects.
- Fluent in written and spoken English and Arabic. Knowledge of Spanish language would be an asset.
- Ready to work flexible hours (including weekends and evenings).
- Middle Eastern background or experience is desirable.
- Music studies would be an asset.

Please send resume and cover letter in English stating reference to:

Fundación Barenboim-Said
Ref. 5/2010 Executive Director/Palestinian Territories
[San Luis 37.](#)
[41003 Sevilla](#), Spain
[Tel.:+34 955 03 73 85](#)



Barenboim-Said



FUNDACIÓN

| Fax: +34 955 03 73 84

Or to the following email address: info.fbs@juntadeandalucia.es



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CONSEJERÍA DE LA PRESIDENCIA
CONSEJERÍA DE CULTURA

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