

TRINITY LABAN

Acting-through-Song teacher (Cert HE-level 4) HPT, Permanent

Contents

Page 2	<i>Advertisement</i>
Page 3	<i>Job Description</i>
Page 6	<i>Person Specification</i>
Page 8	<i>Conditions of Service Summary and Staff Benefits</i>
Page 9	<i>Information on Trinity Laban</i>

TRINITY LABAN

Acting-through-Song teacher (Cert HE-level 4)

Contract: HPT, Permanent

Salary: £45.15 - £52.76 per hour

Trinity Laban is striving to achieve excellence beyond tradition, creating a home for performing artists in which boundaries are pushed, collaborations are key, and artistic pioneers are made. We are a world-leading home for students from non-traditional backgrounds with a programme of activity that reaches out to all sections of society, centring the performing arts as a force for cultural and social progress.

The Musical Theatre Department seeks to appoint a suitably qualified candidate to an hourly paid, part-time permanent teaching position with effect from 8th September 2025 who can deliver Acting tuition in the following areas:

- **Acting-through-song. Teaching Hours will be negotiated yearly.**

The successful candidates will represent an important addition to Faculty expertise in Musical Theatre and will join us at a time of demonstrable growth to, and increasing recognition of, the learning opportunities provided by the Department of Musical Theatre.

Successful candidates will be widely recognized and highly respected industry specialists with significant experience and a distinguished record in teaching/delivering masterclasses/other relevant learning opportunities within the conservatoire sector or higher education sector widely.

Able to teach to an exceptional level of technical competency, they will also demonstrate outstanding communication and organisational abilities, be able to provide effective support for individual student needs and have the capability to deal with a busy and varied workload within a highly creative environment. And as an equal opportunities employer we positively encourage applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender reassignment, religion or belief, marital status, or pregnancy and maternity.

The successful candidate will have proven higher education teaching experience, strong or emerging research interests in musical theatre, outstanding communication and organisational abilities, excellent IT skills and the capability to deal with a busy and varied workload, within a highly creative environment.

Please note all applications submitted will be shortlisted anonymously by our recruiting panel, so please ensure that your name and personal details are not included to your supporting statement, otherwise we will not be able to consider your application.

Closing Date: 23:59 hours BST, Monday 6th July 2025 (No Agencies)

Interview Date: Thursday 17th July 2025

For any queries about this position that are not covered in the job pack, please email Katerina Filsofopoulou, Talent Resourcing and Organisational Development Officer on: staffrecruitment@trinitylaban.ac.uk

All of our taught programmes are validated by Trinity Laban Conservatoire of Music and Dance. Research degrees are validated by City, University of London. Trinity Laban Conservatoire of Music and Dance is a company limited by guarantee registered in England and Wales Company No. 51090. Registered Charity No. 309998.

TRINITY LABAN

Job Description

Post:	Acting-through-Song teacher (Cert HE-level 4)
Department:	Musical Theatre
Reporting to:	Head of Department (Acting Lead for Musical Theatre)
Grade:	Grade 7
Contract:	HPT, Permanent. Flexible working including occasional evening and weekend work is required.

PURPOSE OF ROLE:

The Musical Theatre Department seeks to appoint a suitably qualified candidates to an hourly paid, part-time permanent teaching position with effect from 8 September 2025 that can deliver Acting tuition in the following areas:

- Acting-Through-Song (from an Actor-training perspective)

MAIN DUTIES

Teaching and teaching related:

You will:

- Teach elements of the Musical Theatre programme including (as required) individual and/or group learning at pre-undergraduate and/or undergraduate levels and contribute as appropriate to other learning opportunities within the Faculty of Music as agreed annually and on an ongoing basis with your Head of Department.
- Utilise innovative approaches to learning and teaching, taking account of student-centred and research-informed approaches to prepare students for careers in professional Musical Theatre performance and/or other relevant professionally oriented outcomes.
- Maintain an active interest in pedagogic innovations in relation to your discipline, keeping up to date with current and emerging teaching methods, international standards and new approaches within specialist professional training both within the UK and overseas.
- Maintain close contact with your Head of Department in relation to your teaching duties, updating them on student progress, advising them of any student whose work or attendance gives cause for concern, and seeking guidance in support of individual student needs as appropriate.
- Actively seek opportunities to encourage student recruitment, drawing upon your personal network of national and international contacts and working in collaboration with your Head of Department to help contribute to the development of the profile,

TRINITY LABAN

reputation and standards of teaching within your discipline at Trinity Laban.

You may additionally, as required:

- Be involved in the assessment of students' practical work including acting as one of the Faculty of Music's trained internal practical assessment examiners as appropriate.
- Contribute to the recruitment process through involvement in entrance auditions and/or other recruitment-related activities (e.g. Open Days, partnership working, etc.);
- Contribute to the planning and development of relevant modules within your discipline area.

Administration:

You will:

- Contribute to the administrative process of the faculty, in particular providing information for timetabling purposes, updating registers on a weekly basis and completing teacher reports as required.
- Participate in, and make an active contribution to, relevant Faculty groups and committees in particular termly Departmental meetings, etc.
- Contribute to the preparation of publicity material in particular providing biographical information for the Trinity Laban website and alerting the institution to events and other activities whose promotion may aid the recruitment activities of the Conservatoire.
- Exercise initiative within assigned tasks and execute tasks within a timely manner.
- Organise your own work effectively, prioritising as appropriate and taking a flexible, empathetic and positive approach in all your interactions.
- Provide written and/or verbal references for students as required.

The Postholder must:

- *Be available to work evenings and weekends as necessary to attend events and performances*
- *Be available for regional or overseas travel from time to time*
- *At all times be committed to Trinity Laban's Equality and Diversity Policy.*
- *Adhere to all policies and procedures relating to Health and Safety in the workplace.*

Offers of Employment

- *All provisional offers of employment are subject to proof of eligibility to work in the UK, verification of qualifications and satisfactory references.*
- *If you are unsure of your right to work in the UK, you can use the GOV.UK visa checking tool to establish your eligibility and options relating to visas.*
- *Please be aware that all visa routes have their own eligibility criteria and not all roles/applicants would be eligible for sponsorship under the Skilled Worker route.*

TRINITY LABAN

Referees

References will not normally be taken up unless a provisional offer of employment is made. All offers of employment are subject to the receipt satisfactory references covering current or most recent employment and the past three years of work.

Conservatoire Values:

All staff are expected to operate in line with Trinity Laban's Terms and Conditions for staff, which set out the principles of how we work together. More information about the Conservatoire's vision, mission and values is available at <https://www.trinitylaban.ac.uk/about-us/>.

All members of staff are required to be professional, co-operative and flexible in line with the needs of the Conservatoire.

Trinity Laban has a no smoking policy on its premises.

TRINITY LABAN

Acting-through-Song teacher (Cert HE-level 4)- Person Specification

Criteria	Specification	E/D	Measured By
Education / Qualifications	A good quality honours degree &/or equivalent professional experience in dance, acting or voice (as appropriate)	Essential	Application
	HE Teaching Qualification or other equivalent accreditation	Desirable	Application
Knowledge and Skills	Demonstrable interest in pedagogy and the ability to teach, coach, mentor and support skills improve in both individual and group learning contexts at a range of levels (pre-undergraduate and undergraduate)	Essential	Application
	Global perspective and good international contacts	Desirable	Interview
	Knowledge of the current – and understanding of the likely future – needs and demands of relevant areas of the musical theatre performance sector	Essential	Application
	Active research profile in a relevant/related area/discipline (practice, pedagogy, musicology, etc.)	Desirable	Interview/Application
	Ability to evidence a research-informed approach to teaching in their specialist subject area	Essential	Interview/Application
	Excellent communication skills (written and oral), including ability to operate as part of a team through consultation, co-operation and evidencing mutual professional respect	Essential	Interview/Application
	Ability to utilise a range of IT systems/resources (including VLE systems such as Moodle) confidently and to good effect in relation to communication and in support of pedagogy	Essential	Interview
	Ability to plan and deliver coherent and appropriate programmes of learning at a range of levels (pre-undergraduate to undergraduate), including relevant formative and summative assessment activities	Essential	Interview
Experience	Versatile and creative musical theatre educator, with demonstrable skills and experience of Musical Theatre teaching and/or examining at a range of levels and/or in a range of environments at within the Higher Education sector (HE levels 4-7)	Essential	Application
	Extensive professional experience, and established and current profile, in relation to professional acting in Musical Theatre	Essential	Application
	Knowledge of standard processes and expectations of the higher education sector, including matters relating to learning and teaching, quality assurance and the facilitation of student-centred learning	Essential	Interview
	Active research profile in a relevant/related	Desirable	Application

TRINITY LABAN

	<i>area/discipline (practice, pedagogy, theatre, etc.)</i>		
<i>Personal Qualities</i>	<i>Ability to establish and maintain effective relationships at all levels and in particular to inspire and motivate students</i>	<i>Essential</i>	<i>Interview</i>
	<i>Ability to apply the principles of equality and diversity within every aspect of their professional lives</i>	<i>Essential</i>	<i>Interview</i>
	<i>Self-motivated, systematic and flexible worker, able to use time efficiently, meet priorities and deadlines and act on their own initiative when necessary</i>	<i>Essential</i>	<i>Interview</i>
	<i>Evident record of relevant professional development and commitment to a continuing professional development profile</i>	<i>Essential</i>	<i>Interview</i>

Please note, that it will not be possible for the Conservatoire to issue a Certificate of Sponsorship for successful candidates as we are awaiting further information from UK Visas and Immigration. Applicants will therefore need to be eligible to work in the UK or have limited leave to remain in the UK and associated right to work for the duration of their employment with the Conservatoire, in accordance with the Immigration, Asylum and Nationality Act 2006.

TRINITY LABAN

Conditions of Service Summary & Staff Benefits

Contract:	<i>HPT, Permanent. Flexible working including occasional evening and weekend work is required.</i>
Hours:	<i>As allocated and as dependent on programme needs. Some evening and weekend working may be required during busy periods, for which time off in lieu will be given.</i>
Location:	<i>You will be based at Laurie Grove building in New Cross but may also be required to work at the Laban building, Creekside or the King Charles Court, Old Royal Naval college.</i>
Salary:	<i>Trinity Laban Staff Salary Scale, Grade 7, Incremental Points 30 – 36, Precept Band A, £45.15 £52.76 per hour. Salaries are paid on the last working day of each month direct into bank or building society accounts.</i>
Sick Pay:	<i>Trinity Laban operates the Statutory Sick Pay Scheme, and staff may be eligible for benefits in excess of this under Trinity Laban's own sick pay scheme.</i>
Pension Scheme:	<i>The successful candidate will be auto-enrolled into The Teachers' Pension Scheme, if they meet the qualifying criteria. Employee contributions are dependent on their monthly salary. The Conservatoire currently pays the Employers contribution at the rate of 23.6% of pensionable salary.</i>
Staff Development:	<i>A range of Staff Development opportunities are available.</i>
Library:	<i>The Laban Library & Archive and the Jerwood Library of the Performing Arts are available for use.</i>
Car Parking:	<i>A limited number of parking spaces are available at the Old Royal Naval College and the Laban Building, subject to availability.</i>
Cafeteria:	<i>Our Cafeterias/Licensed Bars at both sites serve a range of hot and cold drinks and snacks.</i>
Events:	<i>There is a wide range of music and dance performances each week, many of which are free to members of staff.</i>
Classes:	<i>Free weekly staff Pilates class as well as reduced rates and access to Adult Classes.</i>
Eye Care:	<i>Vouchers for eye tests are available for VDU users.</i>
Health:	<i>Reduced rates for Health services and access to the Cash 4 Health plan. Details</i>

TRINITY LABAN

are available from the Health Department.

Cycle to Work: *A cycle to work scheme is operated*

Give as you earn: *A give as you earn scheme is operated.*

Information on Trinity Laban

Trinity Laban Conservatoire of Music and Dance is the UK's only conservatoire of music and contemporary dance. The unequalled expertise and experience of its staff, and its world-class facilities housed in landmark buildings, put Trinity Laban at the forefront of vocational training in music, musical theatre, and dance.

Our history goes back to 1872 with the founding of Trinity College of Music in London. Trinity College of Music merged with Laban (founded in 1946) in 2005 to create Trinity Laban, now home to a creative and cosmopolitan community of students, teachers and researchers from around the globe.

We have a reputation for innovation and forward-thinking and are focused on training students for life-long careers in our art forms. Each year we welcome over 1,000 students from over 60 countries to follow undergraduate, postgraduate and research programmes. Thousands more people enjoy music, dance and health activities as part of our lively performance and outreach programmes.

Our unrivalled roster of teaching staff includes respected academics, performers, composers and choreographers. Many of them are active researchers who push at the boundaries of their art forms and extend our understanding of artistic and educational practice. We also welcome leading visiting artists, ensembles and companies from around the world, so our students benefit from working directly with today's top performers.

*We work in a number of outstanding locations, including the 17th-century Old Royal Naval College at Greenwich (a World Heritage Site), the Stirling Prize-winning Laban Building in Deptford, and the magnificent Grade II listed Blackheath Halls. Our world-class facilities include state-of-the-art practice rooms and dance studios, flexible performance spaces and internationally famous libraries. Students also have access to the cultural wealth of London and regularly perform at its leading venues. **To find out more, visit www.trinitylaban.ac.uk***