**FUNDRAISING MANAGER (MAJOR GIVING & LEGACY GIVING)**

**(Permanent, full time post)**

***£42,983 to £47,012 per annum***

*(New staff are appointed on the first point of the scale)*

**FUNDRAISING ASSISTANT**

**(Permanent, part time 17.5 hours a week post)**

***£29,613 to £33,324*** ***per annum (pro rata)***

*(New staff are appointed on the first point of the scale)*

**Both posts: Hybrid working between office and home working (office base can be any of our Big Noise centres in Scotland).**

Sistema Scotland’s vision is to improve lives and strengthen communities. Working with children, young people and their families, we focus on early intervention and stimulating generational social change. By playing music together in ensembles and orchestras, we aim to grow confidence, respect, teamwork and aspiration in the children, young people and communities we work with.

We deliver our work through six Big Noise programmes: in Raploch & Fallin in Stirling, Govanhill in Glasgow, Torry in Aberdeen, Douglas in Dundee and Wester Hailes in Edinburgh.

This is an exciting opportunity to join an organisation that truly champions fundraising. You will be welcomed into a successful team with the opportunity to make the role your own, bringing your skills and experience to grow income and make meaningful change to children and families across Scotland.

**Fundraising Manager (Major Giving & Legacy Giving):** you will grow income from Major Giving and Legacy Giving, and develop the infrastructure and assets required to enable sustainable growth. Along with a proven track record of securing significant (minimum five figure sums) income from a range of sources, you will also have successfully managed relationships with major donors, funders, and stakeholders, and will bring experience of composing complex and compelling proposals, and of delivering successful campaigns.

**Fundraising Assistant**: you will play a crucial role in supporting the Fundraising team by maintaining and developing up to date and accurate systems, records, and communications that ensure excellent relationships with current and prospective funders, supporters, and other stakeholders. Along with good interpersonal skills and experience of dealing with a wide range of audiences, you will also have experience of database administration, bringing excellent attention to detail and a thorough and organised approach.

For further details please visit our website http://www.makeabignoise.org.uk/work-with-us where you can view the full job/person specification and complete our online application form (no CVs please). For any additional information please e-mail [recruitment@sistemascotland.org.uk](mailto:recruitment@sistemascotland.org.uk) or telephone 01786 236914.

We welcome applications from diverse musical and cultural backgrounds. We also welcome applications from all nationalities; however, we are unable to offer visa sponsorship for these roles, so before you apply for one of these posts, please ensure that you have the right to work in the UK.  For more details on eligibility to work in the UK, please visit <https://www.gov.uk/check-uk-visa>.

**Closing date for applications is Monday 8th September 2025 at 10.00am**

The selection process for the post of Fundraising Manager will be held in Raploch, Stirling on Tuesday 16th September 2025 and for the post of Fundraising Assistant in Raploch, Stirling on Thursday 18th September 2025.

All successful applicants will be subject to PVG check.