



Visiting Music Teacher

Oundle School was established in 1556 and is one of the country's leading co-educational boarding and day schools. The School has a turnover in the region of £40m and a staff of approximately 800. The School prides itself on being associated with the best in modern independent school education.

Oundle School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Successful applicants will be required to undergo child protection screening appropriate to the post including checks with past employers and the Disclosure and Barring Service.

About the role

The purpose of the role is to provide high calibre instrument lessons for pupils, to enable them to perform musically to the high standards expected by the school and to achieve their full potential in music examinations and concert performances as appropriate. This will be primarily achieved through one-to-one lessons, and assistance with ensembles and coaching as required. Visiting Music Teachers are responsible to Heads of Instrument daily.

About the department

The Music Department is very strong with approximately 8 full time staff and 45 part time staff and is renowned for the quality of its teaching of music. Visiting Music Teachers are employed on a part-time basis by Oundle School.



Role details

Working within the Music Department, the role holder will report to the Head of Instrument.

The Music Department is housed in an old Georgian Rectory, now the Gascoigne Building, near the centre of the School and the town. The Gascoigne Building provides an attractive and well-equipped environment for educational music. The School has a fleet of 54 pianos, its own Music Library, and the chapel has 3 organs: a three manual instrument, built in 1984 by Frobenius of Denmark, a 5-stop continuo organ by Johnson and a Copeman Hart instrument, built in 2000.

The Music Department presently consists of the Director of Music, Head of Academic Music and School Organist, 5 Heads of Instruments specializing in Wind & Brass, Strings, Piano, Singing, Music Production, an Academic Music Teacher, supported by a team of part-time visiting instrumental teachers and two Administrators.

Around 900 instrumental lessons are given each week. All pupils are encouraged to play in instrumental groups and to sing in choirs as soon as they reach a reasonable standard. Instrumental Ensembles are tiered in terms of ability. At present, the largest ensembles include Symphony Orchestra, Chamber Orchestra, Chapel Choir, Schola Cantorum, Chamber Choir, Junior Choir, Wind Orchestra, Concert Band, two Jazz Orchestras, CCF Marching Band, the Pipers, Drum Corps. Many smaller ensembles flourish in addition to these through all instrumental families, such as rock bands, ukulele group, via percussion, wind, and brass ensembles, through to string quartets and a host of chamber music making.

All groups are given frequent opportunities to perform in concerts, services or social functions in and out of School throughout the year. There are competitions during the year for solo instrumental and ensemble performance, solo singing and House part and unison singing. The Department is involved with many productions in the School's Stahl Theatre, ranging from incidental music for plays, to full length musicals. There is a biennial concert given in Hong Kong, and there are links with Oundle Music Trust which encompasses the Oundle for Organists summer school. Alexander Technique is important and the department was instrumental in the ground breaking initiative Violinists in Balance that was developed alongside the Conservatoire in Utrecht. The School has a partnership with the Royal College of Music, giving Oundle musicians unique access to the College's professors and facilities. A number of linked events take place annually. Recent tours have included Chamber Music to Prague, the Jazz Bands to open the Montreux Jazz Festival, and musicians travelling to give concerts in the Far East.

Music is taught in classes to all first and second forms (11 – 13 years). Pupils in the Third Form choose to study the subject as one of three practical choices out of six. GCSE and A Level Music is delivered to good numbers, along with a 6th form Diploma course option. The Music School has good facilities

for technology in music and these play an important part in studio work, the music tech academic options and compositional work for GCSE/A level. There are popular, weekly classes in theory and aural training.

The School offers music scholarships for entry at 11+, 13+ and 16+ and a number of Music Exhibitions. We have around 100 pupils holding music awards. Award holders are reviewed annually.

The main duties and responsibilities of the role are listed below. Please note these are not exhaustive but highlight the main tasks.

- Provide high calibre instrument lessons to pupils.
- Demonstrate appropriate techniques to pupils and use a range of different learning styles to encourage and foster learning.
- Enable the pupils to perform musically and to achieve their full potential in music examinations, competitions and concert performances as appropriate. This will be primarily achieved through one-to-one lessons and coaching ensembles.
- Enter pupils as appropriate for Public examinations and competitions.
- Timetable and plan lessons.
- To carry out pupil assessments and provide written reports and assessments as requested by the School.
- To carry out administrative tasks in relation to the role.
- To carry out any other duties commensurate with the post as may be reasonably required by the Head of Instrument or Director of Music.
- Act at all times consistently with Oundle School's Safeguarding Policy, associated procedures and standards of behaviour and in line with Keeping Children Safe in Education (KCSIE) Part 1 and Annex B.
- Support the School's Prevent Strategy as outlined in the Prevent Policy in the Staff Handbook, ensuring that visitor and other relevant protocols are observed.
- Demonstrate an appreciation for the importance of diversity, through your actions and behaviours, with the School's Equality, Diversity and Inclusion Strategy.
- Ensure compliance with the School's Health and Safety policy and requirements.
- Carry out any other duties commensurate with the post as may be reasonably required by your Line Manager.

These tasks are not intended to be exhaustive.

It is the shared responsibility of the post-holder and line manager to ensure that the job description is kept up to date.

Equal Opportunities

Oundle School and Laxton Junior School are proud to be equal opportunities employers. We welcome applications from all and value diversity throughout the School community. The School is committed to the elimination of unconscious bias, promoting an ethos of inclusion, respect for others and celebrating diversity in all its forms throughout the School community.

The recruitment process will be conducted in line with our Recruitment and Checks Policy and in such a way as to result in the selection of the most suitable person for the role in terms of relevant experience, abilities and qualifications, as well as to meet the School's compliance requirements.

The School will make reasonable adjustments to assist in the application and interviewing process of any disability identified by potential applicants, please make contact with the HR team in the first instance c/o opportunities@oundleschool.org.uk or ring 01832 277193.

Person Specification

The selection of candidates for short-listing will be based on this specification. Candidates should bear this in mind when preparing their application and completing the application form.

Qualifications	Essential	Desirable
Performance Diploma or Music degree	•	
Ability to teach to a Diploma standard if required	•	
Teaching Qualification		•
Competencies, Skills & Experience	Essential	Desirable
Previous Teaching experience of 1:1 and small group sessions	•	
Working knowledge of IT such as email and Word	•	
Professional playing experience	•	
Working with pupils	•	
A love for learning	•	
Strong links with the wider music industry (eg. exam boards, conservatoires, artistes, agents, ensembles, national ensembles)		•
High profile as a performer		•
Willingness to participate in school concerts		•
Knowledge and experience of working in boarding schools		•

Working knowledge of notation software		•
Good keyboard skills		•
Personal qualities	Essential	
Team Player		•
Good verbal and written communication skills		•
Efficient and highly organised		•
Enthusiastic approach in all dealings with pupils, colleagues and parents		•
Evidence of ongoing development in their passion for learning and teaching		•
Empathy and understanding towards different learning styles and approaches		•
A wide range of interests to be able to interact and engage with pupils across the School		•

All roles at the School are classed as ‘regulated activity’ as per the Keeping Children Safe in Education guidance, therefore a good understanding of safeguarding procedures is essential.

Employment Information

The role is subject to a ten-month probationary period. On completion, you will be expected to participate in the School's appraisal system.

All members of staff are appointed to the School as a whole and may reasonably be asked to undertake similar or related duties in a department or team other than that to which they were originally appointed, or for any subsidiary company.

The School is committed to safeguarding and promoting the welfare of children and young people, and expects all staff to share this commitment. All staff appointed to the School are required to be checked through the Disclosure and Barring Service, and to provide evidence of identity, evidence of their entitlement to work in the United Kingdom, and evidence of qualifications deemed essential to the role, or declared on their application form.

- **Start date:** 9 November 2026, subject to clearance of pre-employment checks
- **Contract:** Permanent
- **Working weeks:** This role is to work term time only, which is 33 weeks per annum (paid for 37.63 weeks, to include entitlement to holiday pay).
- **Hours of work:** Hours of work will vary according to pupil needs but it is estimated to be three and half days per week (up to 8 hours per day).
All meal breaks are non-working hours and unpaid.
- **Salary:** You will be paid £39.94 per hour. You will be paid each month through the year.
- **Holidays:** 32 days' (6.4 weeks) paid holiday in each complete holiday year, including public holidays. This is pro-rata for part-time staff. There is a requirement to work any Bank Holiday when the School is in operation.

To apply, please visit our Recruitment website at: www.oundleschool.org.uk/vacancies

Closing date for applications is Thursday 8th October 2026, 9am.
Interviews will take place week commencing 12th October 2026

If you have any questions about the role, please contact:

Human Resources

Oundle School, The Bursary, Church Street, Oundle, Peterborough, PE8 4EE

Email: opportunities@oundleschool.org.uk / Tel: 01832 277193